



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, DECEMBER 6, 2021 – 7:00 PM
Via Teleconference**

ELECTED OFFICIALS PRESENT:

David Eady – Mayor
George Holt – Councilmember
Lynn Bohanan – Councilmember
Jeff Wearing – Councilmember
Laura McCanless – Councilmember
Avis Williams – Councilmember
Jim Windham – Councilmember

APPOINTED/STAFF PRESENT:

Bill Andrew – City Manager
Marcia Brooks – City Clerk/Treasurer
Jody Reid – Utilities/Maintenance Supervisor
C. David Strickland – City Attorney

OTHERS PRESENT: Mike Ready, Mark Anglin, Anderson Wright, Laura Gafnea (Oxford College)

1. The meeting was called to order by the Hon. David Eady, Mayor.
2. Invocation – Rev. Dr. Avis Williams
3. **George Holt made a motion to accept the agenda for the December 6, 2021 Mayor and Council Regular Meeting. Jim Windham seconded the motion. The motion was approved unanimously (7/0).** (Attachment A)
4. **George Holt made a motion to table acceptance of the November 15, 2021 Work Session minutes pending corrections he requested, and to accept all other items on the Consent Agenda. Jim Windham seconded the motion. The motion was approved unanimously (7/0).** (Attachment B)
5. Mayor's Announcements
None
6. **Citizen Concerns**
None.
7. **Authorize the Mayor to Contract with Clark Patterson Lee Architecture, Engineering, and Planning (CPL) and Roadbotics Paving Analysis and Paving Plan** (Attachment C)
Overseen by CPL, Roadbotics will use a specially equipped vehicle to photograph and laser read the condition of the streets. Their artificial intelligence software will assign a distress score to the streets and map the locations of issues. Using this data, the City will be able to prioritize its

paving needs for the next five years. The cost of the study is \$7,520, and the results will be available in time to include the prioritized paving work in the FY 2023 Capital Improvement Plan. Staff recommends authorizing the Mayor to contract with CPL for this project.

Jim Windham made a motion to authorize Mayor Eady to contract with CPL for the project. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

8. **Authorize the Mayor to accept a Proposal for Services from the Carl Vinson Institute of Government for a Classification and Compensation Study for the City** (Attachment D)
Deliverables are included in the attached proposal. The cost of the study is \$7,500. The study would be completed by December 23, 2022. Staff recommends authorizing the Mayor to accept the proposal.

Laura McCanless made a motion to authorize Mayor Eady to accept the Proposal for Services from the Carl Vinson Institute of Government for a Classification and Compensation Study for the City of Oxford. Jim Windham seconded the motion. The motion was approved unanimously (7/0).

9. **Authorize the Staff to Prepare a Refund of Utilities Account #147** (Attachment E)
This issue was discussed at the November Work Session. Documents supporting the amount to be refunded are attached. Staff recommends approval of the refund.

Jeff Wearing made a motion to authorize the staff to prepare a refund of Utilities Account #147. Laura McCanless seconded the motion. The motion was approved unanimously (7/0).

10. **Appointment of Adrienne Vinson Waddey to the Oxford Downtown Development Authority (DDA)**
Mayor Eady stated that a nomination is still needed to replace the position of Danielle Miller on the DDA. The nomination of Ms. Waddey is to fill the vacancy created when Art Vinson resigned from the DDA. Laura McCanless is also rotating off of the DDA as the City Council representative, and Mike Ready has been nominated to fill that role once he is sworn in in January.

George Holt made a motion to approve the appointment of Mike Ready to the DDA to fill the role of City Council representative once he is sworn in in January. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

George Holt made a motion to approve the appointment of Adrienne Vinson Waddey to the DDA to fill the vacancy created by the resignation of Art Vinson. Jeff Wearing seconded the motion.

Discussion: Laura McCanless stated that there had been some question about there being three voting members on the DDA who have direct interest in Oxford College. She pointed out that there will only be two voting members with a direct interest, Jonathan Eady and Adrienne Vinson Waddey. Danielle Miller is no longer a voting member of the DDA.

Mayor Eady clarified that Jonathan Eady's direct interest is that he is the Chairman of their Advisory Board, and his law firm has also represented Emory University. He recuses himself on votes pertaining to business related to these relationships.

The motion was approved unanimously (7/0).

11. **Invoices** (Attachment F)

No discussion.

12. **Executive Session**

Laura McCanless made a motion to enter Executive Session at 7:15 p.m. to discuss personnel and real estate matters. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

13. **Adjourn**

George Holt made a motion to adjourn at 8:53 p.m. Jim Windham seconded the motion. The motion was approved unanimously (7/0).

Respectfully Submitted,



Marcia Brooks
City Clerk/Treasurer